

# National Human Rights Commission

Chairperson - 1  
Commissioners - 4

**Board Coordination & Enforcement**  
HR Officer -1  
Assistant First -1

**Secretary -1**

Office Secretary (Officer Level)- Secretarial Science -1  
Office Helper - 1

Special Rapporteurs\*

**Regional Offices**  
*Nepalganj, Biratnagar, Janakpur, Dhangadhi, Pokhara*

Regional Director (1x5)	5
Deputy Director (1x5)	5
HR Officer (Prot.) (4x5)	20
HR Officer (Prom.) (1x5)	5
Admin./Finance Officer (1x5)	5
Finance Assistant (1x5)	5
IT & Documentation Assistant (1x5)	5
Assistant First (1x5)	5
Driver (2x5)	10
Office Helper (2x5)	10
Security Guard (3x5)	15
<b>Total 90</b>	

**Law, Investigation & Monitoring Department**  
**Director -1**  
Assistant First -1

**Legal Affairs Division**  
Deputy Director -1  
HR Officer -2  
Assistant first -1  
Office Helper -1

**International Treaty Monitoring Division**  
Deputy Director -1  
HR Officer -4  
Assistant first -1  
Office Helper -1

**Investigation Division**  
Deputy Director -1  
HR Officer -4  
Assistant first -1  
Office Helper -1

**Coordination Department**  
**Director -1**  
Assistant First -1

**International Relations Desk**  
HR Officer -1  
Assistant First -1  
Office Helper -1

**Information, Communication & Publication**  
HR Officer -1  
Assistant First -1  
Office Helper -1

**Regional Office Coordination**  
HR Officer -1  
Assistant First -1  
Office Helper -1

**Promotion, Advocacy & Collective Rights Department**  
**Director -1**  
Assistant First -1

**Collective Rights Division**  
Deputy Director -1  
HR Officer -3  
Assistant first -1  
Office Helper -1

**Gender & Social Inclusion Division**  
Deputy Director -1  
HR Officer -2  
Assistant first -1  
Office Helper -1

**Promotion & Advocacy Division**  
Deputy Director -1  
Assistant first -1  
Office Helper -1

**Administration, Finance, Policy & Planning Department**  
**Director -1**  
Assistant First -1

**Policy Research & Planning Division**  
Deputy Director -1  
Assistant first -1  
Office Helper -1

**Project Mgmt. & Policy Research**  
HR Officer -1

**Planning, Internal Monitoring & Evaluation**  
HR Officer -2  
HR Office -1

**Administration Division**  
Deputy Director -1  
Assistant first -1  
Office Helper -1

**Human Resource Development**  
HR Officer -1

**General Administration**  
Personnel Officer -1  
Admin. Officer -2  
Security Officer -1  
Receptionist -1  
Office Helper -3  
Security Guard -3

**Transport Management**  
Transport  
Mgmt. Officer -1  
Driver -11

**Repair, Maintenance & Equipment Operation**  
Assistant First -1  
Gardener -2  
Cleaner -2

**Store**  
Assistant First -1

\* Commission may appoint Special Rapporteurs on various Themes, as and when required.

## Office of the Chairperson

Office Secretary (Officer Level) Secretarial Sc.	- 1
Secretary (Residence, Assistant first Level)	- 1
Driver on benefit	- 1
Office Helper	- 1
Helper Residence	- 1

## Office of the Commissioners

Office Secretary (Officer Level)- Secretarial Sc. (1x4)	- 4
Drivers on benefit (1x4)	- 4
Office Helper (1x4)	- 4
Helper Residence (1x4)	- 4

**Note:**

Prot. = Protection  
Prom = Promotion  
HR = Human Rights  
IT = Information Technology  
Secretarial Sc = Secretarial Science